

**Village of West Farmington
Regular Meeting
January 5, 2026 at 7:00 P.M.
West Farmington Village Hall**

Swearing in of Elected Council Members by Attorney John Jeff Limbian:

- Tom Mooney
- James Mooney
- Clarence Imhoff
- Louis Ralston

Members present were: Tom Mooney, James Mooney, Kelli DeVol, Carl Judge, Clarence Imhoff, Louis Ralston and also present were, Nicole Jacques-Utilities Clerk/FO, Dale Olp-Zoning, Chief Dan Gladd, Chris Ballway and Attorney Jeff Limbian.

Guest – Tim Malone, Nick Malone, Joseph Vunar Jr, Jacob Howen, Dan Mooney and Sara Profio-Ralston.

Meeting called to order 7:01pm

There was a moment of Silence and the Pledge of Allegiance was recited

Public Participation: None

Resolutions for Regular meeting:

Resolution 1-2026. Motion by Tom Mooney, seconded by James Mooney to appoint Shirley McIntosh as the West Farmington Village Mayor
Roll Call: Unanimous

Resolution 2-2026. Motion by Tom Mooney, seconded by James Mooney to appoint Clarence Imhoff as the West Farmington Village President Pro Tempore.
Roll Call: Unanimous (Clarence Imhoff abstained)

Mayor Shirley McIntosh and Clarence Imhoff, President Pro Tempore both sworn in by attorney Jeff Limbian.

Resolution 3-2026. Motion by Carl Judge, seconded by Kelli DeVol to approve the minutes of the Regular December 1, 2025 meeting.
Roll Call: Unanimous (Clarence and Louis abstained)

Resolution 4-2026. Motion by Carl Judge, seconded by James Mooney to approve the minutes of the Special December 15, 2025 meeting.
Roll Call: Unanimous (Clarence and Louis abstained)

Resolution 5-2026. Motion by Tom Mooney, seconded by Carl Judge to pay the bills expected and received.

Roll Call: Unanimous

Resolution 6-2026. Motion by Tom Mooney, seconded by Kelli DeVol to amend Resolution 48-2025 made to spend \$5,000.00 on building modification and a new garage door up to \$7,000.00 (Midway Door around \$3,000.00, waiting on the quote and Kurtz Bros Kreations \$3,855.00:

Roll Call: Unanimous

Resolution 7-2026. Motion by Tom Mooney, seconded by Louis Ralston to terminate the employment of Sara Bitner due to lack of work.

Roll Call: Unanimous

Police:

Operational and Activity Data

- **Training Certifications:** Sergeant Hocesvar's Law Enforcement Instructor training certification was resubmitted.
- **Patrol Activity:** Six (6) patrol shifts were conducted; no reportable activity occurred.
- **Use of Force Incidents:** No use-of-force incidents were reported during this reporting period.
- **Public Contacts:** Work continued on the Office of Criminal Justice Services (OCJS) grant application packet.

Departmental Management and Resources

Personnel Matters

- Ten (10) officers completed the required twenty-four (24) hours of Continuing Professional Training (CPT) for calendar year 2025.
- Ohio CPT submission issues persisted through December 31. Ongoing communication occurred between the Ohio Attorney General's Office and myself to ensure submissions were completed by the deadline.
- One firearms range qualification session was completed in late December for the final officer requiring qualification.
- In November, LEADS contacted the department regarding overdue audit items. A majority of officers completed the required submissions by mid-December.

Complaints and Disciplinary Actions

- A pending LEADS audit remains incomplete. Ian Miller from LEADS has requested closure of the August 2025 audit, which requires documentation from the agency Terminal Agency Coordinator (TAC), Sergeant Bittner.
- As of this report, the required documentation has not been received. Mr. Miller was advised that Sergeant Bittner indicated she was on medical leave.
- This issue has remained unresolved since the October meeting.

Special Operations or Initiatives

- The Small Ohio Police Association continues to provide training resources throughout the year. Relevant training opportunities and information are routinely forwarded to department personnel.

Police-

Water-

December Billing Sent 12/15/25.

Sewer-

Electrician still working out issues at the Sewer Plant. Delivery of Sewer Dump Station is delayed.

Zoning-

Nothing to report

Fiscal-

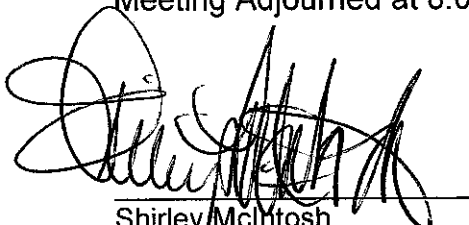
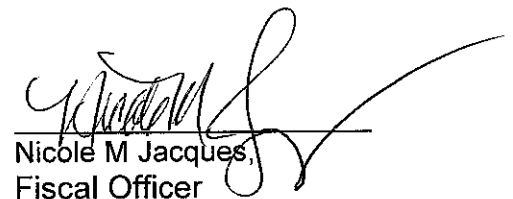
2025 is closed and 2026 is open, Decembers Bank Rec and Fund Report is presented to council. Group Fraud Training Video presented, all must sign in and fill out completion form. Need to update authorized bank signers at Huntington.

Old Business

New Business

Council scheduled for an organizational and work session on January 13th, 2026 at 7:30PM

Meeting Adjourned at 8:02 pm


Shirley McIntosh,
Mayor
Clarence Imhoff
Pres. Pro Tem
Nicole M Jacques,
Fiscal Officer

**Village of West Farmington
Special Meeting
January 13, 2026 at 7:00 P.M.
West Farmington Village Hall**

Members present were: Mayor Shirley McIntosh, Pres Pro Tem, Clarence Imhoff, Tom Mooney, James Mooney, Kelli DeVol, Carl Judge and also present were, Nicole Jacques-Utilities Clerk/FO. (Louis Ralston, absent)

Guest – Joseph Vunar, Jr

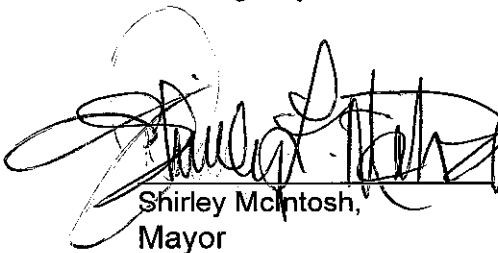
Meeting called to order 7:38pm

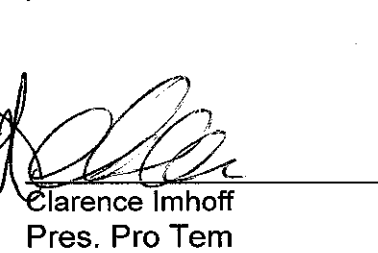
The moment of Silence and the Pledge of Allegiance was suspended

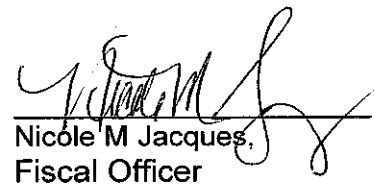
***Purpose of Special Meeting:
Work Session***

Village duties and responsibilities discussed.
Park rules need updated and posted.
Baseball rules and schedules need updated and posted.
Additional help for Village work that has mowing and plowing experience discussed.
Clarence Imhoff volunteered to help oversee Parks, Baseball and Roads.
Water/Sewer billing process will be discussed before the next Regular monthly meeting.

Meeting Adjourned at 8:45 pm


Shirley McIntosh,
Mayor


Clarence Imhoff
Pres. Pro Tem


Nicole M Jacques,
Fiscal Officer